

DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General

Assignment title: Programme Associate, Women's Resilience to Disasters and Climate Change

UN Host Entity: UN Women regional Office for Europe and Central Asia

Country of assignment: Türkiye

Duty station: Istanbul

Family / non-family duty station: Family Duty Station

Volunteer category: International UN University Volunteer

Duration: 5 months

Expected starting date: 20 September 2024

Sustainable Development Goal: 17. Partnerships for the Goals

Details

Organization mission and objectives

UN Women is the United Nations entity dedicated to gender equality and the empowerment of women. A global champion for women and girls, UN Women was established to accelerate progress on meeting their needs worldwide. UN Women supports UN Member States as they set global standards for achieving gender

equality, and works with governments and civil society to design laws, policies, programmes and services needed to ensure that the standards are effectively implemented and truly benefit women and girls worldwide. It works globally to make the vision of the Sustainable Development Goals a reality for women and girls and stands behind women's equal participation in all aspects of life, focusing on four strategic priorities:

- Women lead, participate in and benefit equally from governance;
- Women have income security, decent work and economic autonomy;
- All women and girls live a life free from all forms of violence;
- Women and girls contribute to and have greater influence in building sustainable peace and resilience, and benefit equally from the prevention of natural disasters and conflicts and humanitarian action.

UN Women also coordinates and promotes the UN system's work in advancing gender equality, and in all deliberations and agreements linked to the 2030 Agenda. The entity works to position gender equality as fundamental to the Sustainable Development Goals, and a more inclusive world.

The UN Women Europe and Central Asia Regional Office (ECARO) was established in Istanbul, Türkiye in early 2014. It provides support and oversight to offices in Albania, Bosnia and Herzegovina, Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Ukraine, Kosovo (under UN Security Council Resolution 1244), Montenegro, Serbia, North Macedonia, Tajikistan, Turkmenistan, Türkiye (in Ankara) and Uzbekistan.

Assignment context

In Europe and Central Asia, UN Women RO aims to support the localization and replication of UN Women's global Gender Equality Accelerator "[Women's Resilience to Disasters](#) (WRD)". The WRD leverages the voice, capacities, leadership, and agency of women and women's organizations, and works hand in hand with governments, multilateral and bilateral organizations, and Disaster Risk Reduction (DRR) and resilience practitioners to integrate gender dimensions into prevention, preparedness, and recovery processes and systems.

More specifically the UN Volunteer is expected to provide support in the WRD areas by engaging in planning, advocacy, communication and partnership development to increase knowledge, capacity, and support for gender-responsive and conflict sensitive disaster risk reduction and climate resilience.

Task description

Under the direct supervision of UN Women's Women, Peace and Security Policy Advisor for Europe and Central Asia (covering Disaster Risk Reduction-DRR), the UN University Volunteer will undertake the following tasks:

- Support UN Women ECA RO to prepare briefs and concept notes on gender responsive conflict prevention, climate change and DRR nexus, based on UN Women knowledge resources.
- Contributes to knowledge management and sharing on gender responsive DRR and climate to inform policy dialogues and processes.
- Assist ECARO in preparation for partners' contributions to **2024 UN Climate Change Conference (UNFCCC COP29)** by compiling necessary information, evidences and data to sue for briefs and resource materials on linkages between climate change and gender equality, conflicts and disasters.
- Assist to design the communication/advocacy materials, including briefings, fact sheets, and stories on gender responsive conflict prevention, climate change and DRR nexus to inform media and general public at the regional level.

- Assist to identify information opportunities, activities, approaches and platforms and partners.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Requirements

Required education level Secondary Education

Minimum experience 0 years

- **Area(s) of expertise:** Currently studying towards a degree in Gender/Women's Studies, Gender and International Law, International Development, Climate Change, Sustainable Development or other relevant field.

Skills and experience description

- Demonstrated interest and/or experience in Gender/Women's Studies, Climate Change, Sustainable Development or related political or social sciences with gender/women's studies;
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Good analytical and communication skills.

Language skills

English mandatory optional
 basic fair working knowledge fluent mother tongue

Russian mandatory optional
 basic fair working knowledge fluent mother tongue

Competencies and Values:

- Accountability
- Adaptability and Flexibility
- Building Trust

- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values
- Integrity
- Judgement and Decision-making
- Knowledge Sharing
- Leadership
- Managing Performance
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Vision
- Working in Teams

Driving license needed:

No

Living conditions

The UN Volunteer will be based in Istanbul. The UN Volunteer will be responsible for arranging her/his own housing and other living essentials.

Türkiye is an upper middle-income country, with highly urbanized cities and well-developed infrastructure systems. Most of Türkiye is assessed to be at security level 1-Minimal. Security level 2 Low applies to Ankara and Istanbul. Seismic activity remains one of the primary hazards in Türkiye.

Türkiye's population of nearly 81 million. Turkish is the official language. English predominates as the second language. This assignment will be in Istanbul, which has a population of around 15M people, and straddles the European and Asian continents. There is a lively and large group of international community. Istanbul is a UN Hub for the Europe and Central Asia Regional Offices of several UN agencies, including UNDP, UNFPA, UN Women among others.

Istanbul International Airport and Sabiha Gokcen Airport have direct connections with all European, Central Asian, and global cities. Istanbul provides modern services and entertainment opportunities and an elaborate medical services system. Healthcare is exceptionally good with various public and private hospitals with experienced doctors and medical staff, some of whom speak English. No specific vaccination is required to enter Turkey. Considering the rapidly changing pandemic situation in Istanbul,

travelers should consult the receiving entity or the partner UN Agency, or UNDSS about the latest travel requirements/restrictions.

Please see the summary of UN Volunteer entitlements below. For further information, kindly review “UN Volunteers Unified Conditions of Service” document.

UNV entitlements for International UN University Volunteer

- Volunteer Living Allowance-VLA (per month): approximately USD 1514
- Accommodation supplement: At the rate of 20% of VLA
- Entry lump sum (one-time payment): USD 4000
- Exit allowance (per month): USD 225 (when successful completion of the assignment)
- Health, dental, life and disability insurance: Cigna Private Insurance
- Annual leave: 2.5 days accrued per calendar month
- Uncertified sick leave: 7 days for 12 months and 4 days for shorter assignments
- Free access to the different learning platforms and UNV network

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