



## DESCRIPTION OF ASSIGNMENT

### Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

### General Information

- 1. Country of Assignment:** Jordan
- 2. Agency Name/ Host Institute:** UNICEF
- 3. Volunteer Category:** International UN University Volunteer
- 4. Number of Volunteers:** 1
- 5. Duty Station, Country:** Amman, Jordan
- 6. Duration (in months):** 5 months
- 7. Expected Starting Date:** 24 September 2018
- 8. Living Conditions:**

**Location:** The Hashemite Kingdom of Jordan is strategically located in the Middle East covering a diversity of landscapes. Bound by Syria to the north, Iraq to the northeast, Saudi Arabia to the east and south, the Red Sea to the south and Israel and the Palestinian National Authority to the west.

**Weather:** The weather in Jordan is not too extreme. Summer is dry, with temperatures regularly reaching 35 degrees centigrade. The winter is colder with temperatures often dropping to freezing point.

Amman is hot and sunny from May to October with cool, pleasant evenings, whereas winters are rainy with occasional short snowfalls.

**Safety and Security:** Jordan is a relatively stable country. The potentials for internal or external armed conflict are considered very unlikely in the current political environment. Peaceful demonstrations, and sometimes road blockages, do occur in Jordan motivated by domestic factors such as unemployment, deprivation of resources and development or for regional issues such as solidarity with the Palestinian cause or with the Syrian crises. Most of these events are driven by civil society unions and Islamic parties. Domestic tribal civil unrest sometimes turning violent especially outside the main cities due to tribal dispute or socio-economic reasons. In all occasions law enforcement agencies usually manage to contain the situation.

Road traffic accidents are the primary threat against UN personnel in Jordan. Poor road conditions and bad driving behaviours are the main reasons for the high rate for traffic accidents.

Amman is a category A duty station with security level 1.

**Transportation:** Taxis are abundant and readily available in Amman. Public minibuses are the most common form of public transport. They normally only leave when full, so waiting times of an hour or more are inevitable, especially in rural areas. The larger air-con buses offer a speedy and reliable service, departing according to a fixed schedule.

**Health Services:** Medical facilities are generally very good, particularly in Amman where there are several modern, well-equipped public and private hospitals. Almost all doctors (and most pharmacists) speak English; many have studied abroad.

**Language:** The official language of Jordan is Arabic, but English is widely spoken – especially in the cities. Many Jordanians have travelled or have been educated abroad so French, German, Italian and Spanish are also spoken, but to a lesser extent.

**9. Assignment Place / Type:                      Family Duty Station**

Assignment Place Remark:                      UN University Volunteer assignments are always without family.

**Assignment Details**

**10 Assignment Title: UN University Volunteer in Partnerships**

**11. Organizational Context & Project Description:**

UNICEF is the leading United Nations agency on child rights ([www.unicef.org](http://www.unicef.org)). It works in 190 countries around the world and it advocates for children, mothers and their well-being. The global strategy of UNICEF focuses on supporting child survival and development, basic education, child protection and policy advocacy. In countries affected by crises, UNICEF leads the humanitarian effort to help children and women living in challenging circumstances and provides support to help them to survive.

Since 2011, the Syrian crisis has been putting children lives at risk. Over 650,000 people fled their homes in Syria and registered as refugees in Jordan. Around half of all displaced Syrians are children and adolescents, who face interruption of schooling; limited access to basic services; and psychosocial distress caused by witnessing violence and displacement. UNICEF has been operating in

Jordan since 1962 and increased activities through an emergency response to vulnerable children in the following priority areas: advocacy toward the rights of children, education and child protection, social protection, water, sanitation and hygiene services all as appropriate. The UNICEF Jordan office has 170 staff members, consultants and volunteers, working in the above programme areas as well as in operations, communications and resource mobilization (Partnerships).

The United Nations Children's Fund Jordan Country Office in Amman seeks a dedicated United Nations volunteer for its Partnerships Team. The candidate will play an essential role in developing social media and communications materials in Japanese regarding UNICEF programmes in Jordan, supporting this essential aspect of the Country Office's resource mobilization work. The candidate would work with Partnerships and Communications teams, and liaise with programme teams as needed. Furthermore, the candidate would participate in events involving the Embassy of Japan, to include helping to plan a visibility event.

## **12. Sustainable Development Goals: 10. Reduced Inequalities**

### **13.UNV Focus Area: Youth**

### **14.Task description**

Under the direct supervision of Chief of Partnerships, the UN University Volunteer will undertake the following tasks:

- Support the development of human interest stories and social media posts in Japanese regarding UNICEF Jordan's work and the situation of young people in Jordan.
- Help organize an event involving UNICEF and the Japanese Embassy in Jordan and in activities engaging youth in social cohesion, innovation, and volunteering activities.
- Support children's photography/video projects (for an example of this kind of project please see: [https://www.youtube.com/watch?v=gWsl\\_tI8c\\_M](https://www.youtube.com/watch?v=gWsl_tI8c_M))
- Participates in development of communications products as needed.
- The volunteer would help create content for Japanese audiences, to include press releases acknowledging the support of the Government of Japan:
- Other examples of UNICEF Jordan's communications work can be found on these pages: <https://www.facebook.com/UNICEFJordan/>
- <https://www.youtube.com/user/UNICEFJordan>
- Wash: [https://www.unicef.org/jordan/media\\_10914.html](https://www.unicef.org/jordan/media_10914.html)
- Health: [https://www.unicef.org/jordan/media\\_11128.html](https://www.unicef.org/jordan/media_11128.html)

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;

- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

### **15. Results/Expected Outputs**

- Contribute to preparing Communications materials for a Japanese audience regarding UNICEF's work in Jordan
- Support event planning, and activities to engage young people in Jordan
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

### **Qualifications / Requirements**

#### **16. Education – Required Degree Level:**

Secondary Education

Additional Comments: Currently studying towards a degree in international relations, political science, communications, or other relevant field will be an asset.

#### **17. Type of degree: N/A**

**18. Required Experience:** minimum years of experience: minimum years of experience: **0**

#### **19. Experience Description:**

Demonstrated interest and/or experience (up to 2 years) in humanitarian issues, communications, or international relations;

Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;

**20. Language Skills:** English and Japanese

**21. Areas of Expertise:** Communication, mass media and art

**22. Need Driving License:** No

**23. Competencies and Values:**

- Integrity and professionalism: demonstrated expertise in area of specialty and ability to apply good judgment; high degree of autonomy, personal initiative and ability to take ownership; willingness to accept wide responsibilities and ability to work independently under established procedures in a politically sensitive environment, while exercising discretion, impartiality and neutrality; ability to manage information objectively, accurately and confidentially; responsive and client-oriented.
- Accountability: mature and responsible; ability to operate in compliance with organizational rules and regulations.
- Commitment to continuous learning: initiative and willingness to learn new skills and stay abreast of new developments in area of expertise; ability to adapt to changes in work environment.
- Planning and organizing: effective organizational and problem-solving skills and ability to manage a large volume of work in an efficient and timely manner; ability to establish priorities and to plan, coordinate and monitor (own) work; ability to work under pressure, with conflicting deadlines, and to handle multiple concurrent projects/activities.
- Teamwork and respect for diversity: ability to operate effectively across organizational boundaries; ability to establish and maintain effective partnerships and harmonious working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender;
- Communication: proven interpersonal skills; good spoken and written communication skills, including ability to prepare clear and concise reports; ability to conduct presentations, articulate options and positions concisely; ability to make and defend recommendations; ability to communicate and empathize with staff (including national staff), military personnel, volunteers, counterparts and local interlocutors coming from very diverse backgrounds; ability to maintain composure and remain helpful towards the staff, but objective, without showing personal interest; capacity to transfer information and knowledge to a wide range of different target groups;
- Flexibility, adaptability, and ability and willingness to operate independently in austere, remote and potentially hazardous environments for protracted periods, involving physical hardship and little comfort, and including possible extensive travel within the area of operations; willingness to transfer to other duty stations within area of operations as may be necessary;
- Genuine commitment towards the principles of voluntary engagement, which includes solidarity, compassion, reciprocity and self-reliance; and commitment towards the UN core values.

## **Conditions of Service and other information**

### **24. Conditions of Service:**

The duration of your assignment is 5 months.

A volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$961. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website (<http://icsc.un.org>).

Furthermore, UN University Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable).

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Name of Hiring Manager:** Eileen Sen

**Title, Department:** Chief of Partnerships, a.i., UNICEF Jordan

**Date:** 23 January 2018

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*We are inspiration in action*



*Disclaimer*

*The United Nations Volunteers programme (UNV) is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*

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